

STAT

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Overtime Usage Estimate, Second Quarter FY 1985

STAT
STAT

FRC

Chief, New Building Project Office
3E40 Hqs

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

STAT

1. C/B&FB/EO/OL

2.

3. EO/OL

4.

5. C/B&FB/EO/OL

6.

7. C/NBPO
3E40 Hqs

8.

9.

10.

11.

12.

13.

14.

15.

1. VIA

1-3 FYI First QTR
FY 85Requested 100 hrs
Used 48 hrs

So its 50!

FORM
1-79

610

USE PREVIOUS
EDITIONS

GPO : 1983-0 - 411-632

10 January 1985

MEMORANDUM FOR: Executive Officer, OL

VIA: Chief, Budget and Fiscal Branch, EO/OL

FROM:

Chief, New Building Project Office, OL

SUBJECT: Overtime Usage Estimate, Second Quarter FY 1985

50
It is estimated that ~~100~~ hours of overtime for general administrative and technical purposes will be required for the subject period. As was the case in the first quarter of 1985, it is expected that the majority of this requirement will be expanded in support of planned and emergency utility outages related to new building construction.

APPROVED:

11 Jan 1985
Date

OL 2004-85

*Bob - if we reduced the
100 to 50 based on 1st
quarter usage rate.*